

Reporting the death of a Dependent, Retiree and DA Civilian	OPR: DHR, Casualty Office 760-380-4036
Reference: AR 600-8-1 (Army Casualty Program) AR and DAPM 638-2 (Care and Disposition of Remains and Personal Effects)	
<p>Procedure:</p> <ul style="list-style-type: none"><li>• <b>When a Soldiers dependent passes away, he/she should contact the Casualty Office on the following business day to report the death.</b></li><li>• Casualty Office will report the death to the CAC.</li><li>• Soldier contacts the Casualty Office for briefing on benefits and entitlements.</li><li>• <b>When a Retiree passes away the next of kin should contact the Casualty Office to report the death on the following business day.</b></li><li>• Casualty Office will report the death to the CAC.</li><li>• Casualty Office will brief next of kin on benefits and entitlements.</li><li>• <b>When a DA Civilian who is on TDY passes away, immediately contact the Casualty Office or the Casualty on call person to report the death.</b></li><li>• Casualty Office will report the death to the CAC.</li><li>• If next of kin reside in our area a CNO Team will make personal notification.</li><li>• CAO may be required to brief on entitlements.</li></ul>	